

John M. Tutt Middle School

Parent and Family Engagement Policy

2025 – 2026 School Year

Revised April 28, 2025



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What is Title I?

Tutt Middle School is identified as a Title I school as part of the Every Student Succeeds Act (ESSA). Title I is designed to support State and local school reform efforts tied to the challenging State academic standards to improve teaching and learning for students. Title I programs must be based on effective means of improving student achievement and include strategies to support family engagement. All Title I schools must jointly develop with parents and family members a written parent and family engagement policy.

School Plan for Shared Student Achievement

What is it?

This is a plan that describes how Tutt Middle School will provide opportunities to improve family engagement to support student learning. Tutt Middle values the contributions and involvement of parents and family members to establish an equal partnership for the common goal of improving student achievement. This plan describes the different ways that Tutt Middle will support family engagement and how parents can help plan and participate in activities and events to promote student learning at school and at home.

How is it revised?

Tutt Middle School invited all parents to attend our annual School Forum this year to review and revise this parent and family engagement policy, as well as the schoolwide plan, our school-parent compact, and the family engagement budget. Additionally, parent input and comments regarding this plan are welcome during the school year through an online form. The plan is posted on our school website for parents to view and submit feedback throughout the year. All parent feedback received during the year will be used to revise the plan for the next school year. We also distribute an annual survey online to ask parents for their suggestions on the plan and the use of funds for family engagement. Parents and family members can also give feedback during several parent meetings and activities during the school year. If the plan is not satisfactory to the parents of participating children, the school will submit any comments to the district office.

Who is it for?

All students participating in the Title I, Part A program, and their families are encouraged and invited to fully participate in the opportunities described in this plan. Tutt Middle will provide full opportunity for the participation of parents and family members with limited English, with disabilities, and of migratory children.

Where is it available?

At the beginning of the year, the Richmond County Parent and Family Engagement Plan is included in the student code of conduct book that is given to all students. Tutt's Parent and Family Engagement Plan will also be posted on the school website and distributed at the Title I Annual Meeting. Parents can also retrieve a copy of the plan in the Parent Resource Center.



District Goals



Student Achievement

- During the 25-26 school year, we will increase student content mastery in tested subject areas on the Georgia Milestones by 6%.
- During the 25-26 school year, we will increase post-high school readiness by increasing our graduation rate by 2%.

School Goals

- By the end of the school year, we will increase our content mastery score in math by 6 percentage points.
- By the end of the school year, we will increase our content mastery score in ELA by 6 percentage points.
- By the end of the 2025-2026 school year, we will increase our average score for Teacher Observations in Cognia from 2.68 to 3.
- By the end of the year, 75% of staff will respond strongly agree or agree to each category on the Teacher Culture and Climate Survey.
- By the end of the year, the percentage of students who have 18 or more absences will decrease 10 percentage points.



School – Parent Compact



As part of this plan, Tutt Middle and our families will develop a school-parent compact, which is an agreement that parents, teachers, and students will develop that explains how parents and teachers will work together to make sure all our students reach grade-level standards. The compact will be reviewed and updated annually based on feedback from parents, students, teachers, and all other stakeholders. The school-parent compacts are shared with parents during open house, the Title I Annual Meeting, online, during parent-teacher conferences and in the parent resource center.

Parent and Family Engagement Standards

Tutt Middle School and our parents have adopted the National PTA Standards for Family-School Partnerships as the school's model in engaging stakeholders. The standards are:

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|-------------------------------|---------------------------------|
| 1. Welcoming All Families | 4. Speaking Up for Every Child |
| 2. Communicating Effectively | 5. Sharing Power |
| 3. Supporting Student Success | 6. Collaborating with Community |

Parent Engagement Program and Activities

Tutt Middle School will take the following measures to promote and support parents as an important foundation of the school to strengthen the school and reach our school goals.

We will ensure that all information related to school and parent meetings, parent nights, and other activities is posted on the school website and included in the monthly Title I parental involvement school calendar.

Tutt Middle School is committed to helping our parents and families. Please call or email Ms. Cunningham (Parent Facilitator) if you have any questions concerning any parent engagement activities.

cunniya@richmond.k12.ga.us or (706) 737-7288 ext. 2825

Mark Your Calendar ... Please Join Us!

Tutt Middle School will host the following events to build the capacity for strong parental involvement to support a partnership among the school, parents, and the community to improve student academic achievement. Specific dates will be announced each month.

- Infinite Campus Parent Portal Training – monthly
- Volunteer Training – monthly
- Title I Annual Meeting – September 2025
- ELA Night – October 2025
- Family Engagement Day – November 2025
- Georgia Milestones Night – February 2026
- Title I Input/ Revision Meeting – February 2026
- Math Night – March 2026



Tutt Middle School **Parent Resource Center**

The Title I Parent Resource Center provides a resource library, workshops, materials, and other services for parents and students. Our goal is to assist parents in helping their children become better learners. The center will allow parents to assist in their children's academic growth more effectively. Computers are available for parents to explore the Infinite Campus Parent Portal and educational resources. Parents, please feel free to take full advantage of the resource center. We welcome you to stop by and see what we have to offer.

Open: Monday – Friday from 10:00 a.m. – 3:00 p.m.

Parent and Family Engagement

Tutt Middle School believes that family engagement means the participation of parents and family members in regular two-way, and meaningful communication involving student academic learning and other school activities, including ensuring:

- That parents play an integral role in assisting their child's learning.
- That parents are encouraged to be actively involved in their child's education at school.
- That parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child.



You Have Our Support!

Tutt Middle School will take the following measures to promote and support parents as an important foundation of the school in order to strengthen the school and reach our school goals. We will:

- Communicate with parents in a variety of ways and at times that are convenient to parents: flyers, newsletters, school marquee, Shout Point (school messenger system), and school's website. (All forms of information will be communicated in a format and language that parents understand.)
- Offer meetings at various times to accommodate all parents. Tutt Middle School is committed to helping our parents and families attend the family activities listed in this policy. Please call or email us if you need assistance with child care or transportation in order to participate in our programs. These services will be offered if available.
- Provide information about the Title I programs, curriculum in use at the school, the forms of academic assessments used to measure student progress, and the proficiency levels students are expected to meet. Provide parents with individual student assessment results and the interpretation of those results.
- Collect feedback from parents and all stakeholders at events and post a survey on the website in order to respond to parents' requests for additional support for parent and family engagement activities.
- Provide parents with opportunities to participate in their children's education throughout the year by way of meetings, workshops, volunteering, and parent-teacher conferences. If they are not able to attend the meetings, they can contact the parent facilitator to receive the information and materials.
- Offer Infinite Campus account set up and assistance with usage for parents and family members to monitor their student's progress.
- Work cooperatively with parents to develop relevant trainings to educate the staff on the importance of parent and family engagement and how to support student learning. Building ties between school and home along with working together as partners in the educational process will have a positive impact on student achievement.
- Partner with early childhood programs and high schools, college and career ready resources or organizations, parent resource centers, or other programs (as applicable) to help prepare parents and their children for successful school transitioning.
- Provide monthly trainings for staff during their planning periods on strategies to improve communication with parents and ideas to increase family engagement with reading and math activities for our students outside of the classroom. Staff will also share best practices during regularly scheduled faculty meetings.